

THE SENATE

CONSTITUTION UPDATED 01.08.2011

Purpose

The Senate is the academic authority of the University which, subject to the powers of the Council, is responsible for promoting the academic work of the University both in teaching and research. It oversees the University's academic management, including the curriculum and all aspects of quality and standards associated with the University as a degree-awarding body. It has the power to make regulations, including those which (subject to the approval of the Council) delegate any of its powers (marked 'D' below). Senate meetings concentrate on major issues of academic strategy, policy, priority and performance.

Terms of Reference

Degree Awarding Powers

The award of degrees to individuals (except for honorary degrees) has been delegated.

Legislation: setting policy and strategy frameworks, agreeing plans and priorities

1. *Academic Strategy.* To approve academic strategies and policy frameworks (in particular in the areas of academic quality assurance, curriculum, assessment and qualifications including collaborative arrangements, learning teaching and student policy and research) and, where appropriate to recommend them to the Council.

Monitoring, and reviewing, actions and institutional performance

2. *Academic Performance Review.* To review the academic performance of the University during the preceding year, and make recommendations on areas for performance improvement as appropriate to SPRC, committees of the Senate, and appropriate officers and managers. To receive regular reports from the Vice-Chancellor and to guide him/her in the execution of his/her responsibilities.

Assuring Quality and Standards, including approving regulations

3. *Qualifications.* To recommend to Council the institution or withdrawal of new types of degrees, diplomas, certificates and other academic distinctions offered by the University or on its behalf as validated qualifications or jointly with other higher education institutions. To grant distinctions including Honorary Degrees.
4. *Regulations.* To regulate and control all teaching, courses of study and the conditions qualifying for admission to the various titles, degrees and other distinctions offered by the University or on its behalf as validated qualifications or jointly with other higher education institutions having the power to grant such qualifications. To regulate the admission of persons to courses of study and their continuance therein.
5. *Discipline.* To regulate the discipline of the University in accordance with a Code of Practice to be approved by the Council on the recommendation of the Senate. To take such steps as it thinks proper for supervising organisations of students.

Advising other governance bodies or management

6. *Advice and Recommendations to Council.* To advise the Council on the allocation of resources for teaching and research (Note: specific advice is delegated to SPRC). To recommend to the Council the institution of fellowships, scholarships, studentships, prizes and other aids to study and research. To propose to the Council new statutes which it shall be the duty of the Council to consider. To make recommendations or to express an opinion to the Council on any other matter of interest to the University and its affairs.
7. *Advice to SPRC.* To provide SPRC and Council with advice on the directions of academic strategy and policy, and provide SPRC with broad advice on the academic aspects of the University's strategic and development plans.
8. *Academic Shape and Size.* To recommend to the Council the establishment or abolition of new academic posts in the University (Note: the establishment of individual academic posts has been delegated. This term of reference is intended to cover major changes). To review from time to time the roles, duties and conditions of service of all members of the academic staff. To review from time to time the academic organisation of the University and advise the Council on the establishment, reorganisation or abolition of such academic bodies as may be required.

Making governance arrangements e.g. appointing to other committees

9. *Governance and Performance Review.* To appoint members of the Senate to be members of the Council and to appoint members of the Senate to be members of Senate committees. To review briefly each year the working of the Senate and its committees, and their working relationships with Council and SPRC, and to agree proposals for improvement including proposals for the establishment or disestablishment of Senate committees and proposals for changing the constitutions of existing Senate committees.

Matters of public record e.g. ratifying appointments of staff or external examiners

These powers have been delegated.

Judicial: deciding individual cases

These powers have been delegated.

Delegated Powers

- D To grant degrees and other academic distinctions to persons who shall have pursued in either the University or body approved by the University, a course of study approved by the Senate and shall have passed examinations, tests or other assessments of the University or body approved by the University.

To determine what formalities shall attach to the conferment of degrees and other distinctions.

- D To regulate all University examinations, tests or other assessments, and to appoint examiners whether internal or external, for the various degrees and other distinctions offered by the University or on its behalf as validated qualifications, or jointly with other higher education institutions having the power to grant such qualifications, such regulation to be exercised in conjunction with other bodies in respect of validated and joint qualifications upon such terms and conditions as may be specified by the University.

- D To recognise such examinations and periods of study at such Universities and places of learning as the Senate may approve as equivalent to such examinations and periods of study in the University as the Senate may determine and to withdraw such recognition at any time.
- D To accept courses of study in any other institution which in the opinion of the Senate possesses the means of affording the proper instruction for such modules as equivalent to such courses of study in the University as the Senate may determine.
- D To appoint all members of the academic staff in accordance with procedures approved by the Council.
- D To expel any student guilty of grave misconduct after giving him an opportunity to appear personally and to be heard by the body established by the Code of Practice.
- D To revoke any degree or other distinction conferred by the University or jointly or as a validated qualification if the holder thereof has been convicted of a crime or for other good cause which renders him unfit to be a member or graduate of the University or body permitted by the University to act on its behalf.

Membership

1.0 *Ex officio* members

The Vice-Chancellor, Chair, *ex officio*
 The Pro-Vice-Chancellors
 The Deans of the Faculties
 The Director, Students
 The Director of the Institute of Educational Technology
 The Director of Library Services
 The Director of Learning and Teaching Solutions

Appointed members

- 2.0 A total of fifty seven representatives of the academic and research staff (with the exception of those in Category 1.0), elected as follows (numbers in brackets refer to the minimum number of regional staff):

<i>Constituency</i>	<i>Numbers</i>
Arts	6 (2)
FBL	5 (2)
Social Sciences	7 (2)
FELS	7 (2)
IET	3 (0)
FHSC	5 (1)
MCT	12 (4)
Science	7 (2)
Other central units*	1 (0)
Regional/National Centres**	4 (4)
TOTAL	57 (19)

*Currently BDU, CIC, KMi and OBU

**Currently comprises national directors and some assistant directors

- 3.0 Six associate lecturers appointed by and from the Associate Lecturers Executive.
- 4.0 Six Open University students appointed by The Open University Students Association.

- 5.0 Fourteen members of the academic-related staff of the University elected from amongst their number by such staff (with the exception of those in Category 1.0 and those who have a professional role in serving the Senate and the Council*) of whom four shall be members of CAU staff, six shall be members of Student Services staff (of whom three shall be based in a Regional/National Centre), and four shall be members of staff from other Units.

Co-opted members

- 6.0 Up to eight members, to include one graduate of the University, not undertaking studies in the University and not being in the regular employ of the University and not being elected through another category of the membership, following nomination by the OU Alumni Association, and (if not already included in the elected membership) one member drawn from the University's staff in each of Ireland, Scotland and Wales with specific expertise in HE policy matters.

In Attendance

Staff 'in attendance' would include the Secretary, plus the Director OUVS, Director of Multi-Platform Broadcasting in the Open Broadcasting Unit and the National Directors, if they are not members.

* Namely, the Secretary, the Senior Assistant Secretary (Central Secretariat) and the Administrative Assistants (Central Secretariat).

THE SENATE

MEMBERSHIP LIST – UPDATED 01.08.2011

1.0 *Ex officio* members

a) The Vice-Chancellor, Chair

Mr Martin Bean

b) The Pro-Vice-Chancellors

Professor Denise Kirkpatrick Pro-Vice-Chancellor (Learning, Teaching and Quality)
Professor Alan Tait Pro-Vice-Chancellor (Curriculum and Qualifications)
Professor Alan Bassindale Interim Pro-Vice-Chancellor (Research and Enterprise)

c) The Deans of the Faculties

Professor David Rowland Faculty of Arts
Professor James Fleck Faculty of Business and Law
Dr Sharon Ding Faculty of Education and Language Studies
Mr Jeremy Roche Faculty of Health and Social Care
Dr Simon Bromley Faculty of Social Sciences
Professor Hazel Rymer Faculty of Science
Professor Anne De Roeck Faculty of Mathematics, Computing and Technology

d) The Director, Students

Mr Will Swann

e) The Director of the Institute of Educational Technology

Professor Josie Taylor

f) The Director of Library Services

Mrs Nicky Whitsed

g) The Director of Learning and Teaching Solutions

Ms Anne Howells

Appointed members

2.0 A total of fifty seven representatives of the academic and research staff (with the exception of those in Category 1.0), elected as follows:

Faculty of Arts

Professor Richard Allen	Central	to 31.08.2012
Dr Graham Harvey	Central	to 31.08.2012
Professor John Wolffe	Central	to 31.08.2012
Dr Lynda Prescott	Regional	to 31.08.2012
Dr Bob Wilkinson	Regional	to 31.08.2014
Professor Suman Gupta	Central	to 31.08.2014

Faculty of Business and Law

Dr Jacky Holloway	Central	to 31.08.2012
Ms Carmel McMahon	Regional	to 31.08.2012
Mrs Keren Bright	Central	to 31.08.2012
Mr Mike Phillips	Regional	to 31.08.2014
Mr Alessandro Saroli	Regional	to 31.08.2014

Faculty of Education and Language Studies

Dr Peter Twining	Central	to 31.08.2012
Dr Jane Cullen	Regional	to 31.08.2012
Dr Regine Hampel	Central	to 31.08.2012
Mr Pete Smith	Central	to 31.08.2012
Dr Steven Hutchinson	Central	to 31.08.2014
Professor Karen Littleton	Central	to 31.08.2014
Ms Felicity Harper	Regional	to 31.08.2014

Faculty of Health and Social Care

Dr Sarah Earle	Central	to 31.08.2012
Dr Verina Waights	Central	to 30.08.2012
Mrs Sue Cole	Regional	to 31.08.2012
Professor Monica Dowling	Central	to 31.08.2014
Professor Jan Draper	Central	to 31.08.2014

Faculty of Mathematics, Computing and Technology

Professor Joyce Fortune	Central	to 31.08.2012
Professor Uwe Grimm	Central	to 31.08.2012
Dr Helen Yanacopulos	Central	to 31.08.2012
Dr Sally Organ	Regional	to 31.08.2012
Dr Judy Ekins	Regional	to 31.08.2012
Dr Toby O'Neil	Central	to 31.08.2014
Mr Derek Goldrei	Regional	to 31.08.2014
Dr Shirley Northover	Regional	to 31.08.2014
Professor Andy Lane	Central	to 31.08.2014
Dr David Bowers	Central	to 31.08.2014
Dr Nicholas Moss	Central	to 31.08.2014
To be appointed		

Faculty of Social Sciences

Dr Troy Cooper	Central	to 31.08.2012
Dr Jason Toynbee	Central	to 31.08.2012
Dr Bob Kelly	Regional	to 31.08.2014
Professor Michael Seward	Central	to 31.08.2014
Dr Helen Kaye	Central	to 31.08.2014
Dr Hugh Mackay	Regional	to 31.08.2014
Dr Raia Prokhovnik	Central	to 31.08.2014

Faculty of Science

Dr Payam Rezaie	Central	to 31.08.2012
Professor Ian Wright	Central	to 31.08.2012
Dr Terry Watson	Regional	to 31.08.2012
Dr David Rothery	Central	to 31.08.2014
Dr Nick Rogers	Central	to 31.08.2014
Dr Robert Saunders	Central	to 31.08.2014
Dr John Baxter	Regional	to 31.08.2014

Institute of Educational Technology

Dr Robin Goodfellow	Central	to 31.08.2012
Professor Eileen Scanlon	Central	to 31.08.2014
Professor Agnes Kukulska-Hulme	Central	to 31.08.2014

Other Central Units

Dr Rebecca Ferguson	Central	to 31.08.2014
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Regional/National Centres

Dr Liz Manning	Regional	to 31.08.2012
Ms Barbara Stephens	Regional	to 31.08.2014

3.0 Six associate lecturers appointed by and from the Associate Lecturers Executive.

Mr Bruce Heil	Chair, AL Executive	to 31.08.2011
Mr Paddy Alton	Deputy Chair, AL Executive	to 31.08.2011
Dr Isobel Falconer		to 31.08.2011
Mr John James		to 31.08.2011
Dr Roma Oakes		to 31.08.2011
Dr Walter Pisarski		to 31.08.2011

4.0 Six Open University students appointed by The Open University Students' Association.

Ms Marianne Cantieri	President
Mrs Tania Rogers	Vice-President (Education)
Ms Laura Murphy	
Mr David Reed	
Mr Carey Shaw	
Mrs Sandra Summers	

5.0 Fourteen members of the academic-related staff of the University elected from amongst their number by such staff (with the exception of those in Category 1.0 and those who have a professional role in serving the Senate and the Council^{*}) of whom four shall be members of CAU staff, six shall be members of Student Services (SS) staff (of whom three shall be based in a Regional/National Centre), and four shall be members of staff from other Units.

Mrs Lynda Juma	FELS	to 31.08.2012
Mr Michael Street	Science	to 31.08.2012
Ms Hilary Robertson	Arts	to 31.08.2014
Mrs Liz Armitage	FBL	to 31.08.2014
To be appointed	SS Central	to 31.08.2012
Ms Fiona Carey	SS Central	to 31.08.2014
Dr Christina Lloyd	SS Central	to 31.08.2014
Ms Elaine Walker	SS Regional	to 31.08.2012
Mr Martin Kenward	SS Regional	to 31.08.2014
Mr Billy Khokhar	SS Regional	to 31.08.2014
Mrs Bethan Norfor	Curriculum and Qualifications	to 31.08.2012
Mr Ian Roddis	Communications	to 31.08.2012
Ms Gill Smith	LTS	to 31.08.2014
Mr Tony O'Shea-Poon	Secretary's Office	to 31.08.2014

* Namely, the Secretary, the Senior Assistant Secretary (Central Secretariat) and the Administrative Assistants (Central Secretariat).

Co-opted members

- 6.0 Up to eight members, to include one graduate of the University, not undertaking studies in the University and not being in the regular employ of the University and not being elected through another category of the membership, following nomination by the OU Alumni Association, and (if not already included in the elected membership) one member drawn from the University's staff in each of Ireland, Scotland and Wales with specific expertise in HE policy matters.

Dr Petrina Stevens	Graduate	to 31.08.2014
Dr Peter Scott	Director, KMI	to 28.02.2013
Mr Rob Humphreys	Director, Wales	to 31.08.2014
Dr James Miller	Director, Scotland	to 31.08.2014
Mr John D'Arcy	Director, Ireland	to 31.08.2014

In Attendance

Staff 'in attendance' would include the Secretary, plus the Director OUVS, Director of Multi-Platform Broadcasting in the Open Broadcasting Unit and the National Directors, if they are not members.

Dr Kate Clarke	Director, OUVS
Mr Andrew Law	Director of Multi-Platform Broadcasting

THE SENATE

THE ROLE OF THE SENATE - UPDATED 27.09.2010

- 1.0 Much of the business of the Senate will stem from the committees reporting to it. As well as approving (or not) major strategies in their final form the Senate would be expected to comment on them at an early stage and guide their development.
 - 2.0 Another major role of the Senate is to review the academic performance of the University. That occurs from time to time through policy reviews
 - 3.0 The Senate also conducts an annual review of its own effectiveness and of the committees reporting to the Senate. This review is important to provide assurance that the structure is working effectively and to give the opportunity to make adjustments. The Senate, and each of its committees, reviews the business conducted against the terms of reference, the attendance and the membership. OUSA and the Associate Lecturers Executive also review whether the arrangements for their representation have worked effectively, particularly the reference groups which will meet before each meeting of the Senate.
 - 4.0 The academic governance structure operates in the context of the University's overall governance structure, headed by the governing body, the Council. A key committee is the Strategic Planning and Resources Committee (SPRC). That is a joint committee of the Council and the Senate but where a Council decision is required on a strategy of the University, SPRC makes a recommendation to the Council having, where relevant, taken the advice of the Senate either in the form of consultation with the Senate or one of its committees, or through the Senate representation on SPRC.
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THE SENATE

THE ROLE OF SENATE MEMBERS - UPDATED 01.09.2006

1. Role of Senate members

The Code of Practice for University Elections and Committee Procedure considered by the Senate in June 2005 sets out the following statement:

“The Senate and its committees shall exercise their responsibilities in a corporate manner, with decisions taken collectively in the interests of the institution as a whole. Members should at all times conduct themselves in accordance with accepted standards of behaviour in public life. They should not act individually or as representatives of a constituency or take decisions on an informal basis outside the constitutional framework. When speaking or voting, they shall not be bound by mandates given to them by others.”

Senate members should be able to contribute to discussions on major issues of academic strategy, policy, priority and performance.

2. Participation

The Code of Practice for University Elections and Committee Procedure sets out the following statement:

“Members should ensure that they have read the relevant papers, and are otherwise adequately briefed, before each meeting. Members are expected to attend regularly, and to participate in meetings of University bodies. Reasonable arrangements should be made to enable remote participation by those working at other University sites, subject to technological limitations and advance notice to the Secretary. It is recognised that circumstances may sometimes prevent attendance or remote participation, and apologies should be sent to the secretary in such cases. The secretary should monitor attendance to support overall effectiveness reviews, and to enable specific problems to be addressed.”

The Secretary will monitor attendance to support overall effectiveness reviews, and to enable specific problems to be addressed. A 75% overall attendance rate should be expected.

Regular attendance by a substantial number of the membership is essential to ensure the legitimacy of decisions. A quorum of 40% of the membership at any meeting has been agreed by the Senate to help to guarantee this legitimacy.

THE SENATE

STANDING ORDERS - UPDATED 25.06.2008

The transaction of business at the Senate shall be regulated in accordance with the following Standing Orders, which were adopted by the Senate in June 2005 and amended by the Senate in January 2007.

Senate Officers

Chair

The Vice-Chancellor shall act as Chair of the Senate.

In the absence of the Vice-Chancellor, the Acting Vice-Chancellor shall act as the Chair of Senate. Any reference to the Chair in these Standing Orders shall also apply in cases where the Acting Vice Chancellor is the presiding officer.

Secretary

The University Secretary shall act as Secretary to the Senate. He or she, or a member of his or her staff to whom that responsibility has been delegated, shall record the proceedings of the Senate ensuring that its decisions and instructions are carried out.

Elections

Electoral Procedure

Elections to membership of the Senate, its committees, and associated bodies, shall be conducted in accordance with the *Code of Practice for University Elections and Committee Procedure*.

Casual Vacancies

In the event of a casual vacancy arising on the Senate, or for a Senate-elected member on a University Committee, the Senate Membership Panel is empowered on behalf of the Senate to fill the vacancy for the period up to the next election to the Senate or of Senate representatives respectively. Associate lecturer and student vacancies shall, however, be filled by the original appointing bodies.

Meetings

Ordinary Meetings

The Senate shall meet at least four times each year. Its schedule of meetings shall be published in the University's Committee Timetable.

Special Meetings

A special meeting may be convened at any time on the written request of sufficient members of the Senate to form a quorum, or by the decision of the Chair. The request for a special meeting must propose a motion or motions. No item shall be included on the agenda of the special meeting other than those specified on the request, unless the Chair agrees that an item is directly related to its main business. Unless otherwise determined by the Chair, members must be given at least 15

working days notice of the meeting, and the meeting must be held within 25 working days of the request.

Agenda and Papers

Senate Business

All items for the agenda of an ordinary meeting, other than questions, must be formally notified to the Secretary at least 15 working days before the date of the next scheduled meeting.

Business proposed with due notice by any twelve members of the Senate acting together must be included on the agenda for the next ordinary meeting unless it falls within the scope of Matters Previously Determined.

Matters Previously Determined

Any matter determined by the Senate shall not normally be re-opened within twelve months on the same basis as that on which the original matter was determined. Such matters may only be re-opened if sufficient members of Senate to form a quorum, acting together, notify such a request to the Secretary at least 15 working days before the next ordinary meeting, or if the Chair determines that such a course of action is appropriate.

Circulation and Publication

The normal expectation is that the agenda and supporting papers shall be circulated to members at least ten working days before the meeting with simultaneous publication (except for papers dealing with classified business) on the intranet. Papers either circulated or published less than six working days before the meeting will not be considered except with the permission of the meeting.

Exceptions

Papers for discussion at meetings shall normally be confined to those circulated to members by the Secretary before the meeting. The Senate may, exceptionally, agree to consider tabled papers if they require urgent consideration, and if time does not allow them to be circulated in the normal manner.

Openness and Confidentiality

Senate papers are not classified unless so marked. Senate members are responsible for disseminating Senate business (except classified business) to their units or other constituencies before and after meetings as appropriate.

Conduct of Meetings

Quorum

A quorum for all meetings of the Senate shall be forty percent of the current membership. In the absence of a quorum no business shall be transacted other than the adjournment of the meeting. The Secretary shall arrange for the meeting to be reconvened on another occasion and at least 15 working days notice will be given to members of the re-convened meeting.

Observers and those In Attendance

Those in attendance or present by invitation as observers may speak with the permission of the Chair, but shall not be entitled to move or second a motion or amendment or to vote on any matter before the meeting.

Debate

Members should signal their wish to speak on an issue to the Chair, who shall indicate the order in which they may speak and, in the interests of allowing all sides of an issue to be heard, may restrict the number of contributions from any member on any one agenda item. Each member shall identify himself or herself if asked to do so, shall address all his or her remarks to the Chair, and will be allowed up to three minutes in which to make them unless the Chair grants a member a longer period of time.

Order

The Chair may call to order any member whom he or she considers to have strayed from the matter under discussion, or to have persistently disregarded the ruling of the Chair or behaved irregularly, or improperly, or offensively, or wilfully obstructed the business of the meeting.

In the event of misconduct or obstruction or general disturbance or emergency which in the opinion of the Chair renders the due and orderly dispatch of business impossible, the Chair may, without the question being put, adjourn or suspend the sitting of the Senate for such period as may be considered expedient.

Substantive Motions and Amendments

The first proposition on any formal item shall be known as the original substantive motion.

All succeeding propositions on that subject made during the debate shall be called amendments. Any member may alternatively submit a written amendment to the Secretary up to two days before the meeting. Any amendment can be refused by the Chair, if, in his or her opinion, its effect would be to negate the original motion or effectively to propose a new motion.

Each substantive motion or amendment must be moved and seconded before it can be discussed. Where a committee Chair or other committee member acting on behalf of a Senate committee (including a CAU committee) presents business, or when any member presents a resolution submitted in advance by twelve members, it is understood thereby to have been duly moved and seconded. Amendments shall be voted upon before the substantive motion in an order to be determined by the Chair.

If any amendment is carried the amended proposition shall then become the substantive motion. When all amendments have been voted upon the substantive motion shall be put to the vote.

The proposer of a motion or an amendment may, normally with the agreement of the original seconder, ask the permission of Senate to withdraw the motion or amendment previously put, but no other member may propose that the motion or amendment be not put.

Procedural Motions

When a substantive motion or amendment is under debate, no other motion shall be moved except the following procedural motions:

1. that the question be now put (closure of the debate)
2. that the meeting be adjourned to a specific time
3. that the matter be deferred to the next ordinary meeting;
4. that the matter be referred back to the appropriate committee or other body
5. that the meeting proceed to next business;
6. that the order of business be changed
7. that the voting figures be recorded in the minutes
8. that a part or parts of a motion be voted on separately
9. that the meeting be closed

10. that the debate be adjourned

Once proposed and seconded, a procedural motion must be voted on without debate.

Questions

The Chair may take questions from members, and at his or her discretion may invite responses from particular officers.

Any member may also ask a brief oral question or questions at the beginning of the meeting during the period provided on the agenda for this purpose, provided that the request is made to the Secretary up to two days beforehand, but no formal resolution may be put as a result other than that the matter be included as an item on the agenda for the next following meeting.

Points of Information

A member may, at the Chair's discretion, make a point of information at any time during the course of a debate.

Points of Order

A member may, at any time during the course of a debate, question whether proper procedures have been or are being followed by making a point of order, and the debate shall be suspended until the point of order has been decided by the Chair.

The ruling of the Chair on any questions of procedure, whether under Standing Orders or not, shall be final for that meeting. The ruling of the Chair may be challenged by a motion formally submitted to the next ordinary meeting of the Senate by any Senate committee or by any twelve members of the Senate acting together.

Suspension of Standing Orders

Any of these Standing Orders may be suspended at any meeting after a motion to that effect, proposed by any member and duly seconded, has been passed by a two-thirds majority of those members present and voting. Such suspension shall be for a specified item of business only and shall lapse when that item is concluded.

Voting

Every matter on which a formal vote is requested, apart from a vote to suspend these Standing Orders, shall be determined by a simple majority of members present and voting. Voting will normally be by show of hands, although the Chair, advised by the Secretary, may rule that a close vote be taken again using division lobbies.

Matters Not Considered

Items not considered by the close of the meeting shall normally be referred to the next ordinary meeting.

Minutes

The unconfirmed minutes of the previous meeting will be circulated to all members at the earliest opportunity. The minutes of the previous meeting shall be confirmed at the following meeting, after any corrections have been added if necessary.

A report of each meeting, based on the minutes, shall be forwarded to the Council.

Delegation of Powers

The Senate may delegate authority to the Chair to act on its behalf between meetings on matters of routine business. The Chair shall be answerable to the Senate for any action which he or she takes on its behalf and a report shall be made to the next meeting of the Senate detailing any Chair's action taken.

The Senate, advised by the University Secretary, is responsible for considering and approving proposals for the establishment or disestablishment of Senate committees and associated bodies, and for changes to the constitutions of such bodies.
